

ECGtraining.org

Institutional Plans and Rates for on-site workshops:

INSTITUTIONAL PRICING PLANS – 12 Lead ECG Training Workshop (10.0 CE Hours):

PER STUDENT FEE STRUCTURE: (This option is ideal for smaller groups or when the conference turnout is unknown)

- ***OPTION 1: PER STUDENT FEE, CENTRAL FLORIDA – for locations within a 50 mile radius of Tampa, Florida. *The minimum number of participants is SIX per workshop.*** The sponsoring agency will provide the following:
 - \$60.00 per person for classes of 6 – 15 participants
 - \$50.00 per person for classes of 16 – 25 participants
 - \$40.00 per person for classes of 26 or more participants
 - **\$30.00 Course workbook fee / per participant (see below for options)
- ***OPTION 2: PER STUDENT FEE, BEYOND CENTRAL FLORIDA - for locations beyond a 50 mile radius from Tampa, Florida. *Minimum 10 participants.*** The sponsoring agency will provide the following:
 - \$60.00 per person for classes of 10 – 15 participants
 - \$55.00 per person for classes of 16 - 25 participants
 - \$50.00 per person for classes of 26 or more participants
 - **\$30.00 Course Workbook fee / per participant (see below for options)
 - **For locations outside the State of Florida: Travel expense reimbursement for Instructor.** (Instructor will provide estimate of expenses in the Workshop Proposal, and will submit receipts/proof of expenses to the sponsoring agency after travel and lodging arrangements have been made).

FLAT FEE STRUCTURE: (This option is ideal when a large turnout is expected):

- **OPTION 3: FLAT FEE, up to 50 participants.** The sponsoring agency will provide:
 - \$750.00 honorarium (50 participants = \$15.00 per person)
 - **\$30.00 Course Workbook fee / per participant. (see below for options)
 - **For locations outside the State of Florida: Travel expense reimbursement for Instructor.** (Instructor will provide estimate of expenses in the Workshop Proposal, and will submit receipts/proof of expenses to the sponsoring agency after travel and lodging arrangements have been made).
- **OPTION 4: FLAT FEE, 51 or more participants.** The sponsoring agency will provide:
 - \$1,000.00 honorarium (100 participants = \$10.00 per person; 75 participants = \$13.33 per person)
 - **\$30.00 Course Workbook fee / per participant. (see below for options)
 - **For locations outside the State of Florida: Travel expense reimbursement for Instructor.** (Instructor will provide estimate of expenses in the Workshop Proposal, and will submit receipts/proof of expenses to the sponsoring agency after travel and lodging arrangements have been made).

***FEES PER STUDENT** are calculated on the number of participants who show up the day of the workshop; NOT the number who sign up in advance. For example, if 22 people sign up in advance, but only 12 show up the day of the workshop, the fee would be \$65.00 per person, which is based on 12 participants.

**** COURSE WORKBOOKS: Institutions have three options regarding workbooks:**

- **OPTION 1** is to pay \$30.00 per participant.
- **OPTION 2**: ECGTraining.org will furnish a PDF file of the workbook to the sponsoring agency, who will be responsible for the printing and supplying workbooks at the workshop.
- **OPTION 3**: ECGTraining.org will bring Course Workbooks to the workshop and sell them individually to participants who wish to purchase a copy (\$30 each).

PAYMENT OPTIONS:

OPTION A: SPONSORING AGENCY PAYS ECGTraining.org:

With this option, the sponsoring agency will directly provide payment to ECGTraining.org for the Institutional Rate Package that has been selected.

Payment terms are: One-half the total amount must be paid when the Workshop is scheduled. The remaining balance will be due the morning of the conference.

If the sponsoring agency is charging each workshop participant, the sponsoring agency is responsible for collecting all tuition and course workbook fees, and making payment to ECGTraining.org as per the above payment schedule. The sponsoring agency has the option of setting the price it will charge each participant.

***OPTION B: ECGTraining.org BILLS EACH PARTICIPANT:**

With this option, ECGTraining.org will charge each participant as per our standard billing policy. We offer all workshop participants two options for payment:

- 1. **Prepayment of Full Amount at the time of Registration:** Participants may pay by major credit card, debit card, PayPal or check. This is accomplished by accessing our website (<http://www.ecgtraining.org/>), then selecting "REGISTER FOR A WORKSHOP" from the website menu, located along the left side of the screen, and following instructions.
- 2. **50% due at Registration / 50% due at Workshop:** With this option, one-half the total amount due is paid at the time of registration, with remaining balance due at the day of the workshop, before the workshop begins. To exercise this option, participants access our website (<http://www.ecgtraining.org/>), then selecting "REGISTER FOR A WORKSHOP" from the website menu, located along the left side of the screen, and following instructions.

*OPTION B is only available when the sponsoring agency has chosen the "Per Student Fee" rate plan (Institutional Pricing Plans, Options 1 and 2). If the sponsoring agency has elected to pay a FLAT FEE (SPEAKER'S HONORARIUM), we will only accept complete payment from the sponsor.

Contact:

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